

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 25/9/19	<b>Ref No:</b> 1975
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<b>Type of Operational Decision:</b>	
<b>Executive Decision</b> <input type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>

**Status:** To be published

**Title/Subject matter:** Contract to supply bread products (not including Sandwiches) to Bury Council's Catering Service for the academic Year 2019 /2020, to be included as part of the overall catering service to 8 Bury High Schools

**Budget/Strategy/Policy/Compliance – Is the decision:**

(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes

<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
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**Details of Operational Decision Taken [with reasons]:**

Bury Council's Catering Service is based within the Operations department, currently provide a range of bread products to schools kitchens. For 2019/20 academic year, it is recommended that a direct contract award is made to Morris Quality Bakers, formally supplied through Livesey's (contract already in operation).

Due to fulfilment issues with Livesey's, who use Morris Quality Bakers to supply Bury Council's Catering Service, it is proposed that the contact is arranged and awarded directly with the supplier Morris Quality Bakers

After launching a competitive search using the correct tender guidelines, Morris Quality Bakers are the only supplier on the YPO framework, able to supply the levels of bread products (not including sandwiches) for the schools catering team, which enables Catering Services to achieve the agreed Service Levels and food quality at the best value price.

For academic year 2019/20 it is recommended that a direct contract award is made utilising the YPO Framework (Yorkshire Purchasing Framework) UK Food deal Framework to Morris Quality Bakers.

<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
Director or Chief/Senior Officer		29/10/19
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair	A. L. Surr	07/11/19
Lead Member		
Opposition Spokesperson	ROY WALKER	28/11/2019

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**